

Abbeydore & Bacton Group Parish Council

Minutes of an Ordinary Meeting
of Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 4th March 2025

No ABPC/MW/129

Present

Councillor Mrs Ann Booth Chairman
Councillor Mr Richard Fenton
Councillor Mr Melvin Jenkins
Councillor Mr Keith Millington
Councillor Mrs Kharon Nakielny

Clerk Mr Malcolm Walker

Also Present

Golden Valley South Ward Councillor Mr Matthew Engel, Police Constable Jeff Rouse and Police Community Support Officer (PCSO) Margaret Andrzejewska from the Golden Valley Safer Neighbourhood Team, plus one further member of the public

The Parish Council Meeting was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Parish Lengthsman/Contractor Mr Terry Griffiths. Locality Steward Lara Edwards not present

2.0 Minutes

The Ordinary Minutes ABPC/MW/128 7th January 2025 were unanimously confirmed as a true record and signed by the Chairman

Proposed by Councillor Mr Melvin Jenkins and Seconded by Councillor Mrs Ann Booth Chairman

3.0 Parish Council Co-options

To consider any qualifying applications for **Co-Option to Abbeydore Parish**

No nominations received

Councillor Mrs Ann Booth Chairman and Councillor Mrs Kharon Nakielny to follow up

4.0 Declarations of Interest and Dispensations

4.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of Interest were made

4.2 To consider any written applications for dispensation

There were no written applications for dispensation made

5.0 Financial Report

5.1 Receipts

No receipts received

5.2 Payments

Dore Abbey PCC Church Fund Remittance Advice ABPC 07/01/2025 £140.00

***Cheque Number 001040 DESTROYED**

Abbeydore Church Remittance Advice ABPC 07/01/2025 £140.00

Replacement cheque to be authorised {see above} *Cheque Number 001042

Clerk's Salary February 2025 Gross £461.34

Mileage £11.30

Postage £5.05

Village Hall Electric £10.00

Tax £92.20 NIC £0.00 Nett Pay £395.49

Cheque Number 001043



| | |
|---------------------------------|---------|
| Clerk's Salary March 2025 Gross | £461.34 |
| Mileage | £19.80 |
| Postage | £1.70 |
| Stationary & Consumables | £86.00 |
| Tax £92.40 NIC £0.00 | |
| Nett Pay £476.44 | |

Cheque Number 001044

HMRC 4th ¼ Payment January February March £276.80

Cheque Number 001045 {to be paid 31st March 2025}

Terry Griffiths Contracts £528.00

Cheque Number 001046

Abbeydore and Bacton Parish Council Roads - Routine maintenance January 2025 (1). Orange

Date of visit 20-02-25 TGC3115 Description of work carried out: - Routine Maintenance

Scope of Works As Required

| | | |
|--|------------------------------|-----------------------|
| Clear grids and clean out road gullies | Check connecting pipe | Clear ditch leads |
| Clear headwalls | Strim round street furniture | Strim round grit bins |
| Wash off street signs | Roads Covered | |

C1222-Within parish boundary

C1223

C1224

C1225

C1221-Within parish boundary

Materials Marker Spray

Notes C1212 Abbeydore Court Area Defect visit

Drains silted up from flooding will need approved task visit with jetter to clear

*Dore Abbey PCC Pauper's Grave Project contribution £250.00

Dore Abbey PCC c/o Andrew Walker

Cheque Number 001047

*Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Richard Fenton

Resolved unanimously that all payments are approved

5.3 Bank Balances

Bank Statement @ 3rd January 2025

| | | |
|--------------------|-------|------------|
| Treasurers Account | No 09 | £11,924.45 |
|--------------------|-------|------------|

Bank Statement @ 4th February 2025

| | | |
|--------------------------|-------|------------|
| Community Account | No 10 | £10,152.22 |
|--------------------------|-------|------------|

Bank Statement @ 28th February 2025

| | | |
|--------------------------|--|-----------|
| Community Account | | £9,781.38 |
|--------------------------|--|-----------|

Bank Statement @ 3rd January 2025

| | | |
|---|--------|------------|
| Community Instant Access Account | No S09 | £12,389.87 |
|---|--------|------------|

Bank Statement @ 4th February 2025

| | | |
|---|--------|------------|
| Community Instant Access Account | No S10 | £12,400.39 |
|---|--------|------------|

Bank Statement @ 28th February 2025

| | | |
|---|--|------------|
| Community Instant Access Account | | £12,411.26 |
|---|--|------------|

Bank reconciliations signed for both accounts by the Chairman

*Lloyds Bank are changing the Parish Council Account to a Community Account
as of 14th January 2025*

*{Cheque Signatories:- Councillor Mrs Ann Booth Chairman,
Councillor Mr Richard Fenton and Councillor Mr Keith Millington}*

6.0 Application for ".gov.uk" domain

Parish Council ongoing update with regards to ".gov.uk" domain



7.0 To Receive Reports (if available) from:-

7.1 Ward Councillor Mr Matthew Engel

Hereford Council 6th February Budget Review Approved

Revenue and Capital Expenditure

Accounts on time and on budget

Western By-pass will make very little difference

Herefordshire Council to continue, maybe merge with Gloucestershire and Worcestershire

Herefordshire Council Flood Risk Hot Line @herefordshire.gov.uk to obtain full list of flooding issues

All information to Ann then forward to Clerk

Meeting Friday

7.2 Local Police update

No thefts reported in either parish

Suspicious vehicle reported

Remain vigilant

Speed Enforcement session last Thursday

Break-ins at Wormbridge and Ewyas Harold – Sheds / Bikes / etc

8.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors.

No matters raised

9.0 Grant Application

Dore Abbey PCC request for a Grant towards a Paupers Grave Project

The Parish Council resolved to award £250.00 as a contribution to Dore Abbey PCC Pauper's Grave Project.

Letter and cheque to be sent to Mr Andrew Walker

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Richard Fenton

10.0 Grant Application

Dore Abbey PCC request for a Grant towards installation of a composting toilet at the Abbey

The Parish Council resolved to allocate £250.00 towards the project once the PCC was in a position to purchase the Compost Toilet.

Letter to be sent to Mrs Sarah Roberts

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mrs Kharon Nakielny

11.0 Highways and Footpaths Issues

11.1 To receive new information on Parish Highways & Public Footpaths

**See Item 13.0 email from Chairman

11.2 Update or recent flooding on the B4347 adjacent to Dore Abbey

“Terry Griffiths (Contracts) 28th February 2025 Report Abbeydore and Bacton Parish Council

C1212 Abbeydore Court Area Issue Blocked Drain

The grid and road gulley sump cleared

Outfall pipe to main drainage pipe had failed at the T joint

Broke into the main drainage pipe at T joint and cleared silt

Jetted from the T junction to area of Welsh Water sluice valve chamber

Jetter failed at the point

Action From ground level inspection it is suspected that the drainage pipe has been damaged when WW put the installation in

The failure of the drainage pipe caused by WW works has caused an important drainage gully to fail resulting in surface water pooling in that area with a potential to cause flooding of property frontages and buildings

Refer the issue to BBLS and request a site meeting which we will attend if requested

B4347 From Dore Abbey Area to The Old Rectory
Issue Drainage Network Failing
Deep cleansed all the road gullies and chambers



Jet and flush out connecting pipes

Jet out road culvert crossing at the Old Rectory entrance from receiving chamber to ditch outfall
The network is clear but given historical evidence of flooding at the road culvert it is suspected that the culvert has inadequate capacity to cope with the volumes of water reaching this low lying area of the road

Request site meeting with BBLS to consider remedial action
Terry Griffiths Contracts Parish Lengthsman”

- 11.3** Update on Parish Lengthsman monthly maintenance schedule and pre-approved drainage works
Ongoing works approved by the Parish Council
Any drainage works undertaken, Councillor Mr Keith Millington to be Lengthsman contact
Footpath AD5 Closed

12.0 Parish Noticeboards

Update on replacement Noticeboard at the Cockyard

The Clerk has obtained an external (4 page) landscape lockable Notice Board, plus posts etc. to be fitted by the Lengthsman

13.0 Information Sheet

Update on previous action points and a list of correspondence received plus

Planning Result

27th June 2024

Planning Consultation 241601 Hollingwood Farm Abbeydore Hereford HR2 0JQ
Change of use of land from agricultural to a small-scale touring caravan site for holidays (retrospective).

Planning Permission Still Valid

22nd November 2024

Planning Consultation No 242753 The Tin Barn Ewyas Harold Common HR2 0JG.
Proposed Detached Garage and Store

Planning Permission Still Valid

Correspondence received

7th February 2025

Email sent 07/02/2025 Herefordshire Council

Subject Carriageway Pothole

Herefordshire Council Ref: FS-CASE-685590818 Balfour Beatty Ref: 11178196

***“Description: Malcolm I notice BB have been in the area and repaired some potholes but there are several (too many to report via the online system) that have been left, and not even marked for repair. Some of these are huge and would certainly cause a lot of damage to a vehicle if hit. The main culprits are on the road leading from Abbeydore up to the Wormbridge turning past Abbeydore C 1212 Court Gardens.

There are several large potholes and ruts outside the farm opposite the turning into the hamlet, and then further up the road between the small white house on the left side and the village sign there is an enormous pothole which causes vehicles to use the opposite side of the road. The bottom of Cwm Pitch U74211/3 is heavily rutted and pot-holed, especially at the bus stop, and the road has been washed away at the bottom of a drain cover there too, leaving the corners raised and a danger if hit. The road between Abbeydore and Bacton B4347 has had some repairs, but there are still several large potholes left unattended. The road to Ewyas Harold from Abbeydore B4347 also contains several enormous potholes, particularly on the corner after Dick's Pitch (going towards EH) where there is a huge puddle on the right hand side (still hanging around after a few dry days so obviously a drainage issue) concealing some very large and dangerous potholes. It also forces vehicles coming from EH on to the opposite side of the road directly into any traffic coming in the opposite direction. I wonder if you could bring this to BB's attention? Thanks Ann Booth Chair Abbeydore & Bacton Parish Council

C1212 Abbeydore To C1225 Location: C1212 to C1225”

8th January 2025

Parish Council Precept 2025-2026 for £10,200.00

Submitted to Herefordshire Council

14th January 2025

Email received from Sylvia Rothwell 14/01/2025 12.26

“Thank you Malcolm, for Abbeydore and Bacton Group Parish Councils £90
cheque in payment for Hall bookings.
The committee thank you for your hires. Sylvia”



14.0 Agenda of Next Meeting

Village Hall Representatives for Abbeydore and Bacton
To confirm Two Year Contract with Lengthsman Terry Griffiths (Contracts)
End of Year Accounts 2024 - 2025

15.0 Date, Time and Venue of Next Meeting

Annual Parishes Meeting and Annual Parish Council Meeting in Abbeydore Village Hall
Tuesday 6th May 2025 at 7.00pm

Parish Council meeting declared closed at 8.25pm

Signed.....

Parish Councillor Mrs Ann Booth Chairman

Dated this day 6th May 2025

DRAFT